

## Residential Third-Party Inspection Procedures

During these unusual circumstances, DPIE is allowing for the permit holder or their agent to retain third-party inspections. This will be a temporary optional procedure for existing residential projects only. The permit holder or their agent can opt to delay their project(s) up to 6 months without their permits being expired.

If you so choose to retain third-party inspections — see link:

<https://www.princegeorgescountymd.gov/1024/Permitting-Inspections-and-Enforcement>

### Inspection Procedures:

The permit holder or their agent must call the inspection(s) in through the AIRIS system (301-883-5390), or schedule an inspection online:

<https://dpiestatus.princegeorgescountymd.gov/Site/Public/Citizens/ScheduleInspection.aspx>

The following demand Inspection requests are required to be scheduled:

foundation, framing, mechanical, electrical, sprinkler, insulation, close-in, final approval.

- (Additional inspection may be required – consult with the building inspector)

Note: **If the project involves WSSC for close-in and final inspections, this work cannot be closed-in or final without approval. Partial approval can be given for other areas.**

Additionally, use code 100 – (return call), to speak with the inspector when scheduling an inspection request. (This step is required with **every** inspection request.)

- Confirmation numbers obtained for inspection requests must be applied to all third-party inspection report(s).
- The inspector will place an entry into ePermits documenting each inspection request. The Third-party engineer certification is required at final approval.

For final approval, the following documents are required:

- A copy of all permits, field inspection report(s) and original final certification(s).
- The permit holder or their agent must use code 100 for a return call to speak with the inspector.
- The permit holder or their agent shall obtain the inspector's e-mail address and e-mail all final documentation to the building inspector for final approval.
- The permit holder or their agent must send hard copies of all final documentation by mail to the inspector. Send Documents to:

Attn: Inspector Name  
9200 Basil Court, Suite 307  
Largo, Maryland 20774

The inspector will review all documents. If the documents are compliant, the project will be issued final approval.